

Lyman-Dayton Fire Commission (FC)
Minutes of Meeting –February 9, 2012

Meeting held at Goodwin's Mills Fire Station was called to order at 6:38 pm.

Present – Fire Commissioners: Jim Roberts, Chris L'Heureux, Ray Demers, Wendell Smith; Municipal Fire Chief Rod Hooper, Prospective Deputy Chief Chad Johnston; Goodwin's Mills Fire Rescue (GMFR) President Normand Bilodeau; Lyman Municipal Fire Department Treasurer Carol Stewart; Lyman Selectman Leo Ruel; Lyman Treasurer Carol Sanborn.

Absent – Fire Commissioners: Don Hernon; Normand Melancon.

Handouts-

1. Draft Minutes of 2-2-12 FC meeting
2. FY12 Current Year GMFR Summary Financial Data
3. Draft Municipal Fire Department FY 13 Budget data prepared by **Chief Hooper**
4. GMFR Response Log dated 2-9-12

Minutes - FC members voted to approve minutes of February 2, 2012 FC meeting. FC meeting minutes will be posted on the Lyman/Dayton Town websites.

Purchase and Sales Agreement Closing Date – The P&S Agreement, Section 2.5, Personal Property/Other Assets Closing, states that the Closing shall occur on or about 90 days after the Effective Date of the P&S Agreement (November 30, 2011). It was noted that the Boards of Selectmen have voted their agreement with the Closing (Lyman Selectmen on 2-6-12; Dayton Selectmen on 2-8-12). Closing will occur on Thursday, February 16, 2012 at a Fire Commission meeting if all the final details can be completed.

Municipal Fire Department FY12/13 Budget Review – **Chief Hooper** provided the following data for FC review:

- Current Year FY 12 Summary of Lyman and Dayton Appropriations to GMFR
- GMFR Treasurer's Report as of 2/2/12.
- Municipal Fire Department FY13 Draft Budget broken out into major categories:
 - Payroll
 - Operations and Maintenance
 - Capital Improvements

FC members and **Chief Hooper** discussed the financial data, including the following payroll options:

- No pay raise; no additional per diem employees.
- 3% pay raise; no additional per diem employees.
- No pay raise; additional per diem employees for entire FY13.
- 3% pay raise; additional per diem employees for six months of FY13.
- 3% pay raise; additional per diem employees for entire FY13.

Draft FY13 Operations and Maintenance and Capital Improvement budgets were also discussed.

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FC members voted to recommend a separate FY13 Town warrant article to fund two per diem firefighters for the entire year, which would allow Fire Department coverage of two persons 24 hours per day/365 days per year.

It is anticipated that there will be a joint meeting with **Chief Hooper**, FC members and the Lyman/Dayton Budget committees on Monday, February 27, 2012; time and place TBA.

GMFR Response Time to Calls – The response time to recent fire and rescue calls was discussed. It was noted that some call responders have to consider being late for their full time jobs when responding to fire or rescue calls. Adding two per diem firefighters would allow Fire Department coverage of two persons 24 hours per day/365 days per year.

Draft Fire Commission Annual Report for Calendar Year 2011 – Draft report was not discussed.

Next Meeting –Next FC meeting will be on Thursday, February 16, 2012, 6:30 pm at Goodwin's Mills Fire Station. It is anticipated that the P&S Closing will occur at this meeting.

Adjourned - Meeting adjourned at 9:00 pm.